

Share a Drive file on your iOS device

In the following slides you will learn how to quickly share a Google Drive file with a co-worker, friend, or anyone you choose with an email address. Follow these simple directions and before you know it you will be sharing your files easily.

Step 1

First you need to open the Google Drive app on your iPhone or iPad.



Image courtesy of: [Deemable Tech](#)

Step 2

Next pull up your file list and click on the grey *i* next to the file that you would like to share.

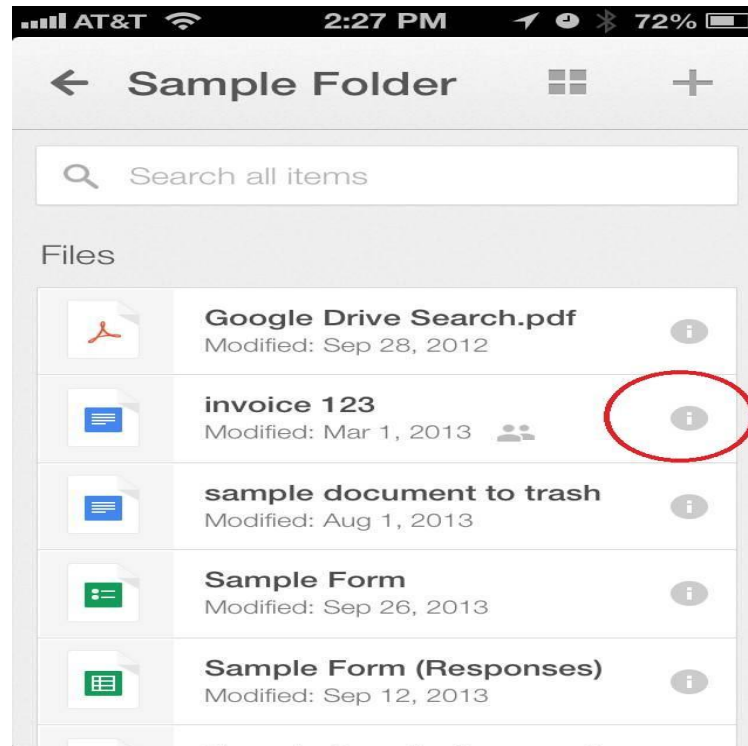


Image courtesy of: [Stony Brook University](#)

Step 3

Next you will click on the share button.

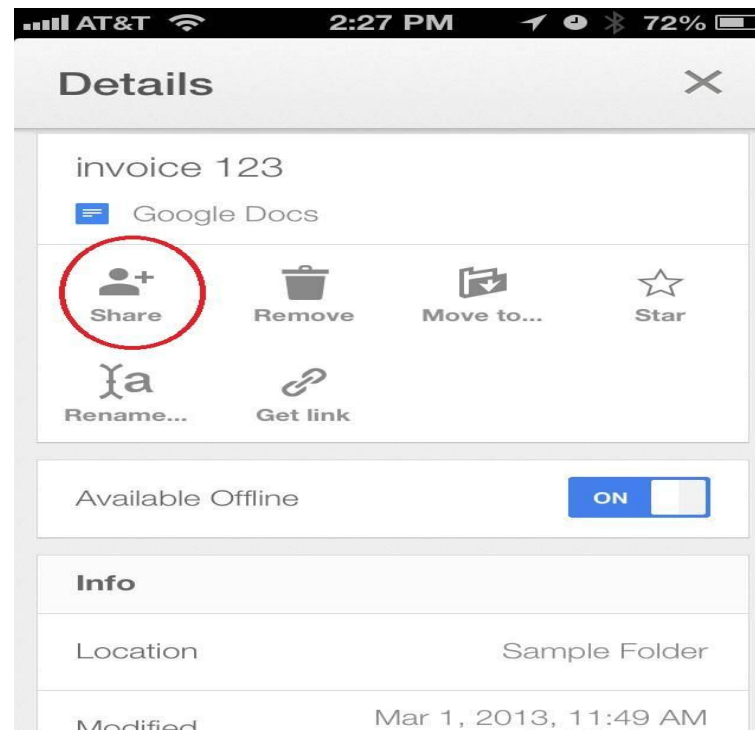


Image courtesy of: [Stony Brook University](#)

Step 4

Now you will add someone to the file by entering their email address and then choose what permissions you want to assign that person. Whether you want them to be able to view, comment on, or have full editing access to the document.

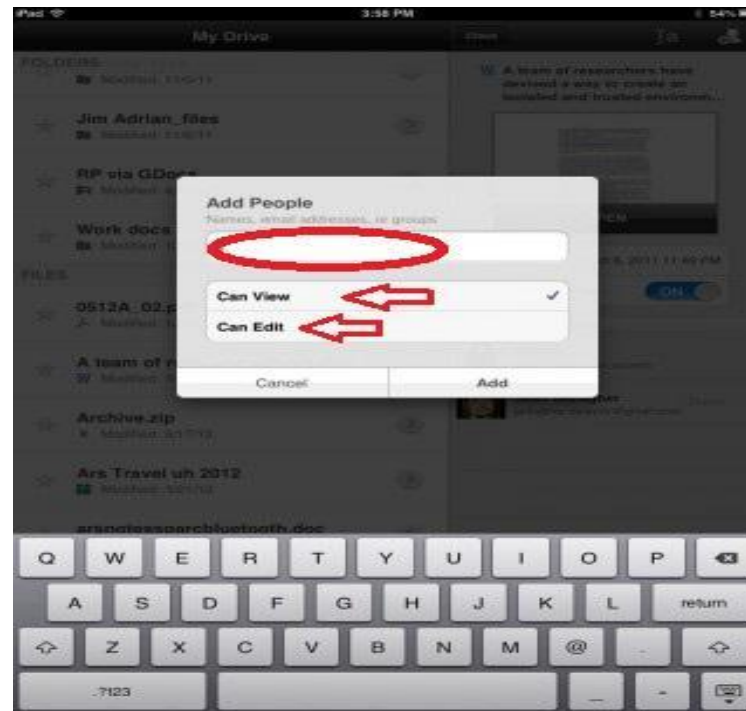


Image courtesy of: Arstechnica

Step 5

Finally you will just touch the Checkmark icon in the top right to save your settings.



Image courtesy of: [Google Support](#)

Step 6

That's all there is to it! Now you have shared your file and can repeat the above steps with any file you want to share in the future.



Image courtesy of: [Tuaw](#)

Additional Resources

For more information visit the links below:

1. https://support.google.com/drive/topic/2429901?hl=en&ref_topic=2375071
2. <https://itunes.apple.com/us/app/google-drive-free-online-storage/id507874739?mt=8>
3. https://www.youtube.com/watch?v=Ew_bMAHt8Ag

References

1. https://support.google.com/drive/answer/2498081?hl=en&ref_topic=2429901
2. <http://deemable.com/2012/11/google-drive-for-iphone-and-ipad-gets-spreadsheet-editing-google-chrome-gets-passbook-support/>
3. <http://www.tuaw.com/2013/01/29/google-drive-for-ios-adds-quickoffice-support-multiple-photo-up/>
4. <http://it.stonybrook.edu/help/kb/accessing-google-drive-files-offline-on-a-mobile-device>
5. <http://arstechnica.com/information-technology/2012/06/hands-on-with-the-google-drive-for-ios-app-mostly-read-only/>

Get social with us!



[facebook.com/pages/
/iPhoneStore](https://facebook.com/pages/iPhoneStore)



[twitter.com/iPhone
StoreWW](https://twitter.com/iPhoneStoreWW)



Click to Contact Us:

iPhoneStore.com

[Email us -
support@iphonestore.com](mailto:support@iphonestore.com)

© 2015 iPhoneStore.com All Rights Reserved

www.iPhoneStore.com

